

**NOTICE TO VACATE**

In accordance with our agreement to give at least 30-days written notice to vacate, NOTICE IS HEREBY GIVEN that RESIDENTS will vacate the premises located at \_\_\_\_\_ on or before \_\_\_\_\_. It is understood that RESIDENT will be responsible for a prorated rental payment through the date shown here, or date required to meet the 30-day lease termination requirement, whichever is later.

It is understood that upon the termination of this lease, whether voluntary or involuntary, all personal property left within the premises will be deemed to have been abandoned, and OWNER will be deemed to have RESIDENT'S permission to discard such personal property in any manner deemed appropriate by OWNER.

RESIDENT understands that a move-out inspection shall be coordinated with management upon vacating the dwelling. RESIDENT understands that if he/she cannot be present on the scheduled date, a waiver of service must be signed.

**Failure to remit final rent payment prior to move out will result in the accrual of a 30-day notice fee, equal to one month's rent.**

**Reason for Vacating** \_\_\_\_\_

**The contact information below must be provided before this agreement is returned.**

**Daytime Phone(s):** \_\_\_\_\_ **Evening Phone(s):** \_\_\_\_\_

**Email address(s):** \_\_\_\_\_

**Forwarding Address:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*By signing this Notice to Vacate the RESIDENT agrees to vacate the premises listed above, on or before the date listed above. RESIDENT understands that Ball Realty will consider the date listed above to be the final move out date, unless otherwise specified in writing and approved by Ball Realty Management.*

*RESIDENT also understands that all future correspondence will be sent using the contact information provided on this sheet.*

Resident \_\_\_\_\_ Date \_\_\_\_\_ Resident \_\_\_\_\_ Date \_\_\_\_\_

Resident \_\_\_\_\_ Date \_\_\_\_\_ Resident \_\_\_\_\_ Date \_\_\_\_\_

This Notice to Vacate is not valid until all lease holders have signed and acknowledged